



Standard Exemption Form

Exemption criteria

The IoD will consider a request for exemption from the Finance for Non-Financial Directors module of the Certificate in Company Direction, from candidates who are current members of a professional financial body or who hold a recognised financial qualification. The membership or qualification must be listed in the tables below. Candidates awarded an exemption will be exempt from both the IoD course and the examination.

To apply for an exemption you must complete the form below and return the completed form via email, attaching evidence of your current membership or your professional qualification to examinations@iod.com.

Exemptions from the IoD Finance for Non-Financial Directors

Professional Body	Conditions:	Please tick:
ACCA (Association of Chartered Certified Accountants) Members or Fellow Members	No conditions on current ACCA members	
ACCA Passed Finalists	Last exam must have been passed within the last 5 years	
CFA (Chartered Financial Analysts) Member	No conditions on current CFA members	
CFA Passed Finalists	Last exam must have been passed within the last 5 years	
ICAEW (The Institute of Chartered accountants in England and Wales) Members	No conditions on current ICAEW members	
ICAEW Passed Finalists	Last exam must have been passed within the last 5 years	
CIPFA (The Chartered Institute of Public Finance and Accountants)	No conditions on current CIPFA members	
CIPFA Passed Finalist	Last exam must have been passed within the last 5 years	
CAI (Chartered Accountants Ireland)	No conditions for members	
CIMA (Chartered Institute of Management Accountants) Members or Fellow Members	No conditions on current CIMA members	
CIMA Passed Finalists	Last exam must have been passed within the last 5 years	
Note: AAT (Association of Accounting Technicians) members are not exempt from the FND module.		



Exemptions against International Professional Accountancy Qualifications

Professional Body	Conditions:	Please tick:
Hong Kong: HKICPA	Full current membership	
Singapore: ISCA	Full current membership	
Canada: CPA	Full current membership	
Malaysia: MICPA	Full current membership	
USA ICPA AICPA (CIMA)	Full current membership	
Bermuda CFA, CPA/CA	Full current membership	
Canada CPA/CA	Full current membership	

I acknowledge that I have read the Exemption Process and Policy and the information I have provided is true and correct.

Signed by:

Date:

Please tick to confirm that you have attached evidence of your current membership or professional qualification.

Please return the completed form to examinations@iod.com. Once received, the IoD we will acknowledge and forward the invoice for payment within 2 business days. Your application will not progress until payment has been received in full.

Please contact examinations@iod.com if you have any questions regarding this form, process or policy.